

# AGENDA

**Meeting:** Salisbury Area Board  
**Place:** Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU  
**Date:** Thursday 6 July 2017  
**Time:** 7.00 pm

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm .**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## **Wiltshire Councillors**

Cllr Mary Douglas, St Francis and Stratford (Chairman)  
Cllr Derek Brown OBE, St Mark's and Bishopdown (Vice Chairman)  
Cllr Brian Dalton, Harnham  
Cllr Matthew Dean, St Paul's  
Cllr Sven Hocking, St Martin's and Cathedral  
Cllr Atiqui Hoque, St Edmund and Milford  
Cllr Ricky Rogers, Bemerton  
Cllr John Walsh, Fisherton and Bemerton Village

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**Monkton Park, Chippenham**

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### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
1 <b>Welcome and Introductions</b>	7.00pm
2 <b>Apologies for Absence</b>	
3 <b>Minutes</b> ( <i>Pages 7 - 20</i> )  To confirm the minutes of the meeting held on Wednesday 24 May 2017.	
4 <b>Declarations of Interest</b>  To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 <b>Chairman's Updates</b> ( <i>Pages 21 - 26</i> )  The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.  <ul style="list-style-type: none"> <li>• Housing allocations – consultation to commence on 14 July</li> <li>• Public Space Protection Order – consultation:  <a href="http://consult.wiltshire.gov.uk/portal/public_health_and_public_protection/salisbury_public_services_protection_order">http://consult.wiltshire.gov.uk/portal/public_health_and_public_protection/salisbury_public_services_protection_order</a> </li> </ul>	7.10pm
6 <b>Information items</b> ( <i>Pages 27 - 32</i> ) <ul style="list-style-type: none"> <li>• Clinical Commissioning Group (CCG)</li> <li>• Bobby Van Trust – Online Safety</li> </ul>	
7 <b>Local Youth Network (LYN) Funding</b> ( <i>Pages 33 - 34</i> )  The Board is asked to consider one Youth funding request, as detailed in the attached report.	7.20pm
8 <b>Five Rivers Health &amp; Wellbeing Centre - Shuttle Bus Pilot</b> ( <i>Pages 35 - 38</i> )  An update on the outcome of the pilot project to run a shuttle bus service from the city centre to Five Rivers during 2016/17, and to consider whether or not the shuttle service should continue, as detailed in the attached report.	7.30pm

9	<p><b>Health &amp; Wellbeing Update and Funding</b> (<i>Pages 39 - 50</i>)</p> <p>An update on the outcome of discussions at the last two Health and Wellbeing Group (HWG) meetings.</p> <p>The Board is asked to consider the recommendations arising from the last HWG meeting, in relation to the applications considered at the last Area Board meeting.</p>	7.45pm
10	<p><b>Partner and Community Updates</b></p> <p>To note the written updates attached to the agenda and to receive any verbal updates from representatives present.</p> <ul style="list-style-type: none"> <li>a) Salisbury City Council (SCC)</li> <li>b) Laverstock and Ford Parish Council</li> <li>c) Police</li> <li>d) Fire</li> <li>e) Salisbury BID</li> <li>f) Community Engagement Manager</li> <li>g) Dementia Action Alliance</li> </ul> <p><i>Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Chairman.</i></p>	7.55pm
11	<p><b>Street and Bus Stop Signage in the Salisbury Community Area</b></p> <p>The board will discuss concerns regarding replacement of missing street and bus stop signage.</p>	8.10pm
12	<p><b>Community Area Transport Group (CATG)</b> (<i>Pages 51 - 64</i>)</p> <p>To note the report of the last CATG meeting held on 20 June 2017, and to consider any recommendations for funding arising from that meeting, as detailed in the report.</p>	8.20pm

13 **Community Area Grants** (Pages 65 - 68)

8.30pm

To consider the applications for funding from the Community Area Grants scheme for 2017/18, as detailed in the report.

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Harnham Memorial Hall <b>Project Title:</b> Loop Induction System <a href="#">View full application</a>	£2000.00
<b>Applicant:</b> Exeter House School <b>Project Title:</b> Post 16 Centre - Accessibility Hygiene Area <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Salisbury Literary Festival <b>Project Title:</b> Salisbury Literary Festival <a href="#">View full application</a>	£1000.00

14 **Close**

9.00pm

The date of the next meeting is Thursday 14 September 2017, 7pm at City Hall, Salisbury.

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# MINUTES

**Meeting:** SALISBURY AREA BOARD  
**Place:** Five Rivers Health and Wellbeing Centre, Hulse Road, Salisbury ,  
SP1 3NR  
**Date:** 24 May 2017  
**Start Time:** 6.30 pm  
**Finish Time:** 9.30 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Mary Douglas, Cllr John Walsh, Cllr Derek Brown OBE, Cllr Brian Dalton,  
Cllr Sven Hocking, Cllr Ricky Rogers, Cllr Atiquel Hoque and Cllr Matthew Dean

### **Wiltshire Council Officers**

Karen Linaker, Salisbury Community Engagement Manager  
Lisa Moore, Democratic Services Officer

### **Town and Parish Councils**

Laverstock and Ford Parish Council – Cllr D Burton & Cllr D Hayes

### **Partners**

Wiltshire Police – Inspector P Sparrow  
Dorset & Wiltshire Fire and Rescue – Jason Moncrieff  
Purple Flag – Amanda Newbery  
Salisbury BID – Steve Godwin

**Total in attendance: 32**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
5	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Mary Douglas welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
6	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
7	<p><u>Your Local Area Board</u></p> <p>The Community Engagement Manager; Karen Linaker gave an introduction to Area Boards.</p> <p>Slides to be attached to minutes.</p> <p>Questions:</p> <ul style="list-style-type: none"> <li>• Could the slides be sent out to people before the minutes are published? <u>Answer:</u> Yes.</li> <li>• Neighbourhood Watch (NW) was a good system, had the new Crime and Community Safety (CCS) sub group replaced this? <u>Answer:</u> The first meeting of the CCS was held in October last year. The Area Board will reappoint that group and meetings would start again. NHW was a separate organisation from that, it was there to share information with the Police. A good way to get information was to use the Community Messaging system.</li> </ul>
8	<p><u>Refreshments and music</u></p> <p>The Board received a musical performance from local performance group; Starcast.</p>
9	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the last two meetings held on 9 March 2017 and 16 May 2017 were agreed as a correct record and signed by the Chairman.</b></p> <p><u>Matters Arising</u></p> <p>Highways had provided a response to the following questions raised at the last meeting:</p> <ol style="list-style-type: none"> <li>1. A request that the delamination strategy be reviewed, with a view to ensuring that neighbourhoods such as Bemerton Heath were given a</li> </ol>



	<p>fairer chance of being resurfaced:</p> <p><u>Answer:</u> As the road conditions improve overall there will be a greater opportunity to include more of the minor roads, especially those where there is delamination that currently would not be a priority for treatment.</p> <p>2. Establish if additional funding was available from adult social care?</p> <p><u>Answer:</u> Adult social care has significant budget pressures and is unlikely to be a realistic source of funding for road improvements in the foreseeable future. The Housing Revenue Account may be a more suitable source for such an investment, but again the cost of improvements may not be affordable.</p> <p>3. Clarification on the statistic which reads only 199m of unclassified roads to be treated – if that was the case, the Board would register a strong dissatisfaction with this part of the investment strategy.</p> <p><u>Answer:</u> The information included in the proposed list of schemes indicates 581 meters of unclassified road to be treated in the Salisbury area in 2017/18. For information the lengths treated since 2014 in Salisbury were:</p> <p>5.2km treated in Salisbury since 2014.</p> <p>A Roads = 2.74km C Roads = 0.44km Unclassified = 2.06km</p>
10	<p><u>Declarations of Interest</u></p> <p>The following declarations of interest were made:</p> <p>Cllr Douglas – Knew members of the Bemerton Heath Inter-Agency Group, which had applied for Community Area Grant Funding in item 14. As this was not a pecuniary interest, Cllr Douglas took part in discussion and the vote for this application.</p> <p>Cllr Rogers – Had used the multi-use games compound detailed in the Bemerton Heath Inter-Agency Group Application in item 14. As this was not a pecuniary interest, Cllr Rogers took part in discussion and the vote for this application.</p>

	<p>Cllr Walsh - Was a volunteer for Mencap which was mentioned in the Community Area Grant application from Exeter House School Parents Association. As this was not a pecuniary interest, Cllr Walsh took part in discussion and the vote for this application.</p>
11	<p><u>Chairman's Updates</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> <li>• City Centre Pavements due to be refurbished Jan 2018: Butcher Row, Fish Row and Poultry Cross</li> <li>• Future AB dates were all Thursdays: July 6, Sept 14, Nov 9, Jan 11</li> </ul>
12	<p><u>Outside Bodies and Working Groups</u></p> <p>The Board considered the Outside Bodies and Working Groups Report attached to the agenda.</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board agreed to:</b></p> <ul style="list-style-type: none"> <li>• <b>Appoint Councillor representatives to Outside Bodies as set out in the edited Appendix A as attached to these minutes</b></li> <li>• <b>Agree to reconstitute and appoint to the Working Group(s) as set out in the edited Appendix B attached to these minutes.</b></li> <li>• <b>Note the Terms of Reference for the Working Group(s), as set out in Appendix C.</b></li> <li>• <b>Re-appoint an Older People's Champion and a Carer's Champion for the Area Board, in accordance with Appendix D.</b></li> </ul>
13	<p><u>Information items</u></p> <p>The Board noted the written updates attached to the agenda and circulated at the meeting.</p> <ul style="list-style-type: none"> <li>a) Healthwatch Wiltshire</li> <li>b) Clinical Commissioning Group</li> </ul>
14	<p><u>Local Youth Network (LYN)</u></p> <p>The Chairman explained that since the LYN was set up the Board, on most occasions, had approved their recommendations. This was a reflection on the thoroughness of the LYN Group's vetting process of applications put before them. However, as Cllr Douglas had reminded the Board on many occasions,</p>

the final decision rests with the Area Board, who have a wider perspective than the LYN. On this occasion, it wished to debate two of the applications and that this no way reflected on the integrity of the Groups work.

Cllr Rogers noted that he had been on the LYN for the last 4 years and felt that they did a good job of interrogating applicants, in addition to the professional Officer who vets applications before they get to be considered. He had decided to stand down as the representative on the LYN as he felt the Board should take the recommendations forward.

The Chairman thanked Cllr Rogers for his work with the LYN Group.

The Board then considered the applications for funding as detailed in the agenda.

#### WYAP - Fabric of Life in Salisbury - discussion

The Chairman noted her concern that as a Board it was not able to fund projects of a political nature or those with a wider agenda. She also noted that the applicant had applied for a large grant from the Heritage Lottery Fund, and in comparison, the Board held a small budget to allocate throughout the year.

Cllr Hocking felt that the Board should focus on funding projects in the Salisbury area, and felt that this was a County wide project.

Cllr Walsh asked how many young people from the Salisbury Area would benefit from this project? Answer: On page 52 of the agenda, the report clarifies approx. 15 young people from Salisbury. However once the work was complete and exhibited then many more.

The Chairman asked the applicant to clarify what was meant by the phrase 'to identify and develop allies' and read the definition of the word allies from the English dictionary. Answer: Carrie Creamer explained that the WYAP had existed for 15/16 years in Wiltshire. Its remit was to develop social arts and focused on developing work around resilience and building strong communities. The nature of this work had been brought about to combat the effects of bullying. The project supported equality, diversity and celebrating difference. The young people involved with this work saw the word allies as meaning someone who stands with them and supports them.

#### Questions from the floor:

Were elected members able to tell us whether other projects supporting these groups had been funded by the Board? Answer: The CEM looked in to this following the meeting:

At the meeting of the Board held on 17 March 2011, the following funding was awarded:

Decision

Rainbow Rooms UK was awarded £984 towards publicising and promoting support and services to lesbian gay bisexual and transgender (LGBT) people in Salisbury.

*Reason – The application met the Community Area Grants Criteria 2010/11 and would help raise awareness of services to LGBT people.*

Cllr Dalton moved that the LYN recommendation be approved, this was seconded by Cllr Rogers.

The motion was not carried.

The Board then voted on the recommendation of refusal.

Decision

**The application from WYAP for the Fabric of Life in Salisbury project was refused for the following reasons:**

- **A small number (15) of young people directly involved did not represent community-wide benefit.**
- **The main project funded by the Heritage Lottery Fund (£36K) would go ahead anyway without SAB funding.**

Decision

**The Avon and Wiltshire Mental Health Partnership Trust was awarded £250 towards the Wiltshire Early Intervention Football Team project.**

Life Rocks – discussion

Cllr Dean noted that SCC had generously funded the Bunker project, when the grant using development money was made from the Local Authority. At that time the applicant made it clear that the establishment would be self-funding. Although he was sympathetic towards the aims of the organisation, until the board saw records of achievement, he was not prepared to support the project.

Cllr Rogers asked for clarification on how many applications the board had funded from the applicant before? Answer: One; a snare drum summer course.

Cllr Dalton noted that the project summary stated that the funds were needed to secure match funding, he asked if they did not get funding here would they lose the other funding? Answer: Tom Bellshaw; volunteer for Life Rocks, stated that this was a community interest company. The match funding from the board would enable some of the most vulnerable young people in NEETS, aged 14 – 19, and in care of the local authority, to benefit from the project. We would want to show transparency and accountability.

Cllr Hoque noted that he was in favour of giving young people opportunities, however two years ago the applicant was full of confidence that they would be

	<p>self-funding.</p> <p>Cllr Walsh noted that he was aware that the conservative members of SCC had not been in favour of the bunker project from the start. This applicant has only been awarded one other grant. The youth service had been transformed by this group.</p> <p>The Chairman noted that there was no political motive.</p> <p>Cllr Brown noted that he had supported the bunker and had pleasure of opening it as mayor. The business plan was something that should be looked at, however it was difficult to quantify and achieve figures at this stage.</p> <p>Cllr Rogers moved the motion to support the recommendation of the LYN and fund the project. This was seconded by Cllr Walsh.</p> <p><b><u>Decision</u></b>  <b>Life Rocks was awarded £3,000 towards the Music tuition project.</b></p> <p><b><u>Decision</u></b>  <b>Bemerton Heath Interagency Group was awarded £800 for the compound project</b></p> <p><b><u>Decision</u></b>  <b>St Edmunds School For Girls was awarded £2,500 towards the South Wiltshire Mindfulness in Schools Collaboration project.</b></p> <p><b><u>Decision</u></b>  <b>The 5 Rivers gym wellbeing project was awarded £3,000.</b></p> <p>The Chairman reiterated the Board's gratitude and support to the LYN.</p>
15	<p><b><u>Partner and Community Updates</u></b></p> <p>The Board received the following verbal updates:</p> <p><b><u>Salisbury City Council (SCC)</u></b>  Matt Dean – Leader</p> <ul style="list-style-type: none"> <li>• Election outcome overview – 17 Conservative, 5 Labour, 1 Lib Dem</li> <li>• The first meeting of the new Full Council would be on 5 June 2017, at the Guildhall commencing at 6-30pm. Thereafter the Council would be back into its published committee cycle.</li> <li>• A meet your new Councillor event was planned for this coming Saturday 27th at the Guildhall 10am to midday. This was an opportunity for anybody who so wished to come along and meet their new elected representatives for the City.</li> <li>• A sunset ceremony would take place as part of the Salisbury Live event</li> </ul>

on the Market Place on 9 June. The ceremony, performed by the band of the Royal Artillery would commence at 6-30pm on the Guildhall Square.

- The asset transfer implementation continued, with large scale additional investment into street cleaning starting to happen. The Market Place and Guildhall Squares in particular, were already showing a big improvement.
- The new Council's focus would be on improving the cleanliness of the City, investing and raising the standards in our parks to the highest levels and to increase the number and diversity of the events programme in the City.
- The Council would also soon be starting on its large scale capital programme and looking at investment requirements for facilities such as public conveniences and children's play areas.
- The Council had commenced a programme of weed spraying around the City. This was part of a 3 year programme , with two full sprays of the City per year.
- During the week commencing 5 June the Council was funding and managing a large capacity, highly powerful street sweeping truck to address the weed and detritus issues around the A36 from Tesco roundabout to St Pauls. This truck was being brought in from Bristol and was the most powerful available. It would be in Salisbury for a full week. Once finished, smaller, more routine machines had been funded to access the areas the bigger machine could not and to also address, over a four-month period, all the other main roads into and around the City.
- During the next two to three weeks a significantly increased number of hanging baskets would be appearing in the City, focussing this year on the Market Place and Guildhall Square areas.

The spraying, cleansing and floral initiatives would certainly have a very beneficial impact on the City environment.

The Chairman noted that the Area Board worked well and closely with SCC.

#### Laverstock and Ford Parish Council

David Burton, Chairman; gave the following updates:

- Play Areas in Laverstock and Ford Parish.  
The Locally Equipped Area of Play at Old Sarum Country Park which Cllr Waller mentioned at the March Salisbury Area Board meeting was completed on time and to budget. It was proving very popular with the young people who helped select the play equipment in it. Our Neighbourhood Equipped Area of Play, together with an intergenerational Trim Trail, a new Multi Use Games Area and a Solar Powered Mixing Desk would be installed at The Green, Old Sarum in July. At Bishopdown Farm, three Play Areas owned and managed by Wiltshire Council had been shut by the Contractors without notice to Laverstock and Ford Parish Council. (The Parish Council has subsequently managed to work with the Contractors and re-open the most popular of these Play Parks

before Half Term).

- Laverstock and Ford Country Park.

Progress with transfer arrangements from the Developers continued to be very slow. However the Parish Council had convened a team of twenty volunteer residents from both Laverstock and Ford Parish and Salisbury City Parish to develop the management plan for the site in preparation for handover. We are making significant progress with the Developer too and expect some good news on this front ahead of the next Area Board meeting.

- Salisbury Bee City Trail.

Laverstock and Ford Parish Council were supporting this initiative as Main Sponsor and were funding a Bee City point by the One-Stop and food outlets in Laverstock. This point was well placed to attract interest in the Trail from students at the three Secondary Schools and Junior School on the Laverstock campus. The point will also link the Bee City Trail with the Laverstock and Ford Meadows and Downs Trails which run across our Parish. We are keen to do more bridge-building collaborative work with Salisbury City Parish of this nature following resolution of the Community Governance Review Boundary issues in 2016.

#### Police – Inspector Pete Sparrow

A written update was circulated at the meeting, in addition, the following verbal update was provided:

- Following the recent event in Manchester combined with the Westminster event, the National threat level had been raised last night to critical. This meant that a third attack was highly likely.
- Military personnel would be deployed across the country where needed.
- At this stage, there was no known threat to Wiltshire. Be alert but not alarmed. The telephone number for the Counter Terrorism Hotline was 0800 789321.

#### Fire – Jason Moncrief

In addition to the paper update attached to agenda, the following verbal update was given:

- There had been a shuffle around of Officers before the elections. Jason was the District Commander looking after the stations of Salisbury and Wilton.
- For the period of March and April there were 60 incidents, with 40 of those being fires. Other incidents included assisting The South West Ambulance service to gain access to properties and to provide assistance with bariatric patients.

- Salisbury was a 2-appliance station, with one full time and the second, manned by retained staff. This gave 100% availability to the first appliance and 87% to the second appliance.

#### Salisbury BID – Steve Godwin

Experienced a change of direction of new SCC. Our small budget comes from businesses within the ring road. Footfall was up this year between January to April by 1.8%. This would be affected by the tragedy in Manchester.

Although there were some empty shops around we are well below the national average.

We have uniformed rangers in the city supporting people in the city. We will have a third ranger by the mid-summer.

Spending a lot of our budget on promoting the city. 'a City of Stories' was a new initiative to encourage people to 'Shop Salisbury, shop local'.

The City council in bloom initiative would be enhanced by the BID by installing flower towers, at spots around the city, such as Fisherton Street and Catherine Street in areas just outside the immediate city.

Work was already underway planning Christmas.

The Chairman noted that the BID was so good for our city.

Cllr Rogers asked for an update on the work of Rapid Response cleaning, whether they have moved out of city centre occasionally? Answer: We have an electric vehicle with steam cleaner, this had been removing the graffiti along the ring road. It had also been to the five Park & Ride sites, and had been to Bemerton and Harnham.

#### Community Engagement Manager – Karen Linaker

The big pledge DVD was shown. Karen urged people to get in touch for further information if they were keen to get involved.

#### Dementia Friendly Salisbury – Karen Linaker

A year ago the Area Board committed to making Salisbury a 'Dementia Friendly' community. This would always be a work in progress.

Tourist coaches that bring people to visit, may include visitors with a low-level dementia. Progress had been made on this work, by the working group and forums. The main group that sits behind this was the Dementia Action Alliance.

Groups come together to help one another out and make progress. Last week was the Dementia Action week, this takes place every year in May.



	<p>Karen thanked Salisbury Cathedral for their work in Dementia Action week.</p>
16	<p><u>Public Services Protection Order</u></p> <p>Cllr Matthew Dean updated the Board on the work carried out on the Salisbury's Public Spaces Protection Order (PSPO), as detailed in the report attached to the agenda.</p> <p>It had become clear that it was not apparent to everyone that the old bylaws for the city were not descended when Salisbury District Council dissolved.</p> <p>Wiltshire Council had been involved with working groups across Salisbury where anti-social behaviour was taking place. Groups had met, chaired by an Officer. Actions of the group had led to the closing down of a sex establishment.</p> <p>A Draft PSPO proposed for this area had been produced and was attached to the agenda. It was felt to be a very useful tool for the Police and Local Authority.</p> <p>The Chairman asked that a typo in the document be corrected, this related to section 3 b, which reads - Remain in a public toilet when asked to <u>do so</u> in order to prevent nuisance or disorder</p> <p>It should read - when asked to leave.</p> <p><b><u>Decision</u></b>  <b>Subject to the above amendment, the Salisbury Area Board agreed to:</b></p> <ul style="list-style-type: none"> <li>• <b>note the further work carried out to develop the proposed PSPO in Salisbury.</b></li> <li>• <b>Mandate that the PSPO working group carry out the necessary consultation on the agreed conditions to be contained within the order, and the area of Salisbury affected.</b></li> </ul>
17	<p><u>Health &amp; Wellbeing Group Update and Funding</u></p> <p>The Board considered funding bids as detailed in the agenda.</p> <p>It was noted that due to the timing of the unitary election and the scheduling of the first Salisbury Area Board meeting in 2017, the Health &amp; Wellbeing Group had not yet met to consider the applications.</p> <p>The Board was therefore asked to consider awarding funds to these H&amp;WB applications, with the condition that the Health &amp; Wellbeing Group were in support of the Boards decision; when they met on 31 May 2017.</p> <p>Any queries raised by the Group at their next meeting could then be dealt with under the delegated powers divulged by the Area Board to the Community Engagement Manager, in consultation with the Board Chairman.</p>

	<p>Following discussion, the Board voted on the applications in turn:</p> <p><b><u>Decision</u></b>  <b>Avon &amp; Wilts Mental Health Partnership Trust was awarded £500 of funding from the Health &amp; Wellbeing budget for 2017/18.</b></p> <p><b><u>Decision</u></b>  <b>Salisbury Literacy Festival was awarded £1,000 of funding from the Health &amp; Wellbeing budget for 2017/18.</b></p> <p><b><u>Decision</u></b>  <b>Salisbury Dementia Action Alliance Launch Event – £350 of funding from the Health &amp; Wellbeing budget for 2017/18.</b></p> <p><b><u>Decision</u></b>  <b>Wiltshire Music Centre was awarded £1,500 of funding from the Health &amp; Wellbeing budget for 2017/18.</b></p> <p><i>Note: Following the Board meeting, the H&amp;WB Group met on 31 May 2017, where they considered the applications for funding, along with the decisions of the Board, as detailed above.</i></p> <p><i>The Group did not support the applications put forward by the Avon &amp; Wilts Mental Health Partnership Trust, or the Salisbury Literacy Festival.</i></p> <p><i>Their recommendations for funding were to support the Salisbury Dementia Action Alliance to the sum of £350 and the Wiltshire Music Centre to the sum of £1,500.</i></p> <p><i>In light of these recommendations, the Board would ratify their decision at the next meeting in July.</i></p>
18	<p><b><u>Community Area Grants</u></b></p> <p>The Board considered six applications for funding from the Community Area Grant Scheme, as detailed in the agenda. It was noted that as the Board only had £64,000 for the year to allocate to grant projects, it would need to consider a reduced amount of funding for some projects, and that each application would be judged on its own merits.</p> <p>Applicants present were invited to speak in support of their applications.</p> <p>Following discussion, the Board voted on each application in turn.</p> <p><b><u>Decision</u></b>  <b>St Marks Pre-school was awarded £1,500 towards Outside Classroom.</b>  <b><u>Reason</u> – The application met the Community Area Grants Criteria 2017/18</b></p>

	<p><b><u>Decision</u></b> Salisbury Garden Volunteers was awarded £500 towards</p> <p><b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2017/18</i></p> <p><b><u>Decision</u></b> Bemerton Heath Interagency Group was awarded £2,700 towards the roof project for the multi-use games area.</p> <p><b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2017/18</i></p> <p><b><u>Decision</u></b> The application from City Gate Salisbury, was deferred until July.</p> <p><b><u>Reason</u></b> <i>The applicant requested the deferral pending further development of their project.</i></p> <p><b><u>Decision</u></b> Young Gallery was awarded £1,000 towards the purchase of display cases.</p> <p><b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2017/18</i></p> <p><b><u>Decision</u></b> The Secret Garden Salisbury was awarded £2000 towards the interactive 3D bee trail.</p> <p><b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2017/18</i></p> <p><b><u>Decision</u></b> The application from Exeter House School Parents Association was deferred until July.</p> <p><b><u>Reason</u></b> <i>The applicant was waiting for confirmation on a large Government Grant which would impact on the funding of the project as a whole.</i></p>
19	<p><b><u>Close</u></b></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on 6 July City Hall Salisbury.</p>
<p><b><u>Attachments - Slides</u></b></p>	

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# Agenda Item 5

## Chairman's Announcements

<b>Subject:</b>	<b>Formal Consultation on the Draft Wiltshire Housing Site Allocations Plan</b>
<b>Contact Details:</b>	Sophie Davies 01225 713429
	<p><b>Draft Wiltshire Housing Site Allocations Plan – Advance notice of consultation</b></p> <p>Wiltshire Council's Cabinet, on 20 June, approved the draft Wiltshire Housing Site Allocations Plan for consultation to commence in July.</p> <p>The draft Wiltshire Housing Site Allocations Plan, a formal Development Plan Document, has been prepared in accordance with the Wiltshire Core Strategy. It will allocate new sites for housing and amend, where necessary, settlement boundaries at the Principal Settlements of Salisbury and Trowbridge, Market Towns, Local Service Centres and Large Villages.</p> <p>Although the consultation will not start until <b>Friday 14 July 2017</b> (and continue for 10 weeks) the Council are seeking to raise awareness through the Area Board network of the consultation period and drop in events being held as part of the consultation.</p> <p>The drop-in events will be open between 12 noon and 7pm as follows:</p> <p>Neeld Community &amp; Art Centre, High Street, Chippenham SN15 3ER -Monday 17 July 2017</p> <p>Guildhall, Market Place, Salisbury SP1 1JH - Wednesday 19 July 2017</p> <p>Town Hall, St Johns Street, Devizes SN10 1BN - Monday 24 July 2017</p> <p>Atrium, County Hall, Trowbridge BA14 8JN - Wednesday 26 July 2017</p> <p>Officers from the Council will be available during the day to answer questions about the draft Plan and we would encourage people to attend to find out more about what the draft Plan proposes in their area.</p> <p>From the start of consultation on Friday 14 July, the draft Plan and the supporting evidence will be available during normal opening hours at the Council's main offices (Monkton Park, Chippenham; Bourne Hill, Salisbury; and County Hall, Trowbridge) and in all Wiltshire Council libraries. It will also be available on the Council's web site via this link:</p> <p><a href="http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan">http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan</a></p> <p>Information about how to comment on the draft Plan will be circulated via the area board networks closer to this time.</p>

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## Summary of proposed allocations in the draft Wiltshire Housing Site Allocations Plan

### East Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Tidworth CA	Ludgershall	H1.1	Empress Way	270 <sup>[1]</sup>	553
Devizes CA	Market Lavington	H1.2	Underhill Nursery	50	2055/530
Devizes CA	Market Lavington	H1.3	Southcliffe	15	1089
Devizes CA	Market Lavington	H1.4	East of Lavington School	15	3443

<sup>[1]</sup> This total includes 109 dwellings that already have planning permission

## North and West Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Trowbridge CA	North Bradley / Trowbridge	H2.1	Elm Grove Farm	200	613
Trowbridge CA	North Bradley	H2.2	Land off the A363 at White Horse Business Park	150	298
Trowbridge CA	Hilperton / Trowbridge	H2.3	Elizabeth Way	205	297/263
Trowbridge CA	Trowbridge	H2.4	Church Lane	45	1021
Trowbridge CA	Trowbridge	H2.5	Upper Studley	20	3260
Trowbridge CA	Southwick	H2.6	Southwick Court	180	3565
Warminster CA	Warminster	H2.7	East of the Dene	100	603
Warminster CA	Warminster	H2.8	Bore Hill Farm	70	302/1032
Warminster CA	Warminster	H2.9	Boreham Road	30	304
Warminster CA	Chapmanslade	H2.10	Barthers Farm Nurseries	35	316
Chippenham CA	Hullavington	H2.11	The Street	50	690
Chippenham CA	Yatton Keynell	H2.12	East of Farrells Field	30	482
Malmesbury CA	Crudwell	H2.13	Ridgeway Farm	50 <sup>[2]</sup>	3233
Westbury CA	Bratton	H2.14	Court Orchard / Cassways	40	321



## South Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Salisbury / Wilton CA	Netherhampton	H3.1	Netherhampton Road	640	S1028
Salisbury CA	Salisbury	H3.2	Land at Hilltop Way	10	S61
Salisbury / Wilton CA	Netherhampton	H3.3	North of Netherhampton Road	100	S1027
Salisbury CA	Salisbury	H3.4	Land at Rowbarrow	100	3272
Amesbury CA	Durrington	H3.5	Clover Lane	45 <sup>[3]</sup>	3154/S98
Amesbury CA	Durrington	H3.6	Land off Larkhill Road	15	3179

<sup>[2]</sup> This total includes 10 dwellings that already have planning permission

<sup>[3]</sup> This total includes approximately 15 dwellings that already have planning permission

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**June 2017**

## Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

**The right healthcare, for you, with you, near you**

## Annual General Meeting

Wiltshire Clinical Commissioning Group will be holding its AGM on Tuesday 20 June in the Ceres Hall, Corn Exchange, Market Place, Devizes.

The AGM is from 9.30am until noon and offers you an important opportunity to meet with the CCG to hear about the emerging NHS landscape and our plans in support of these developments.

The AGM will also feature a review of the achievements and the challenges over the past year – if you would like to attend the AGM you can register your attendance by clicking [here](#).

## Mental health for children and young people in Wiltshire

As part of the local drive to transform mental health service provision, Wiltshire CCG and Wiltshire Council are working with other local authorities and Clinical Commissioning Groups in Swindon and Bath and North East Somerset to develop a new Child and Adolescent Mental Health service. This new service will go live on 1 April 2018.

Following a competitive tender process, Oxford Health NHS Foundation Trust has been selected as the preferred provider. Commissioners are now working with the Trust and key stakeholders to shape the service delivery model so that it meets the needs of children, young people and their families.

A series of engagement events are currently underway to give children, young people, parents/carers and adults who work with children the opportunity to determine what the new service should look and feel like. This is about making sure the new service puts children and young people at the heart of everything it does.

## Prescription Ordering Direct (POD)

NHS Wiltshire CCG launched a NHS Prescription Ordering Direct (POD) service on Monday 8 May 2017.

This new service will provide an easy way for people to order their repeat prescription by making a simple phone call from the comfort of their own home – without the need to go into a GP practice or pharmacy.



**NHS**  
Wiltshire  
Clinical Commissioning Group

### Prescription Ordering Direct (POD)

A new and convenient way to order your repeat prescription

**0300 123 6242**

The POD will be staffed by dedicated, experienced and fully trained repeat prescription coordinators and pharmacists from NHS Wiltshire CCG.

When you call the POD telephone line you will talk to a trained coordinator dedicated to taking repeat prescription requests and answering any repeat prescription queries.

They will be able to help you to order only the items that you need, ask you how you are getting on with your medication and alert you if a medicine review is needed.

The POD has been introduced to help reduce the amount of medicine wasted across Wiltshire, as unused prescription medicines cost the NHS in Wiltshire over £2.7million every year. By managing repeat prescriptions orders more efficiently, we can reduce waste and save valuable NHS funds.

The service will also reduce time and workload pressures for GP practices, allowing staff to focus on providing better care to patients.

Don't worry if you already use a repeat prescription service from a pharmacy, you will be able to phone the POD service to order your medicines instead and the POD will arrange for your prescription to be sent electronically to your usual pharmacy and dispensed as normal.

The POD service will be available for patients registered with Lovemead Surgery, Trowbridge from 8 May. Giffords Surgery, Melksham and Castle Surgery, Ludgershall will be joining the scheme in June 2017 and we will keep you updated when more surgeries join.

## Have you consented to have additional information in your Summary Care Record

Summary Care Records is an electronic record of important patient information, created from GP medical records. We are asking patient to improve their patient experience by consenting to have additional information available on their summary care record (SCR).

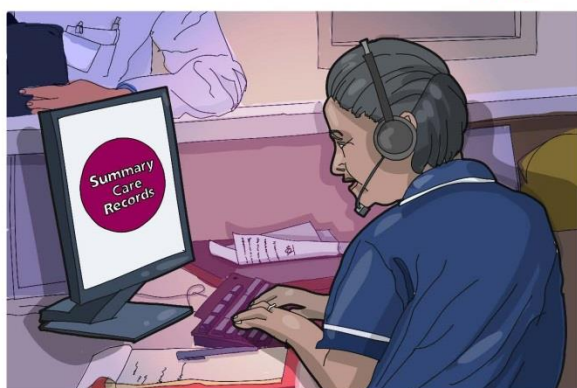
What is additional information?

Essential details about your healthcare can be very difficult to remember, particularly when you are unwell. Having additional information in your SCR means that when you need healthcare, you will be helped to recall this vital information, this includes:

- Your long term health conditions – such as asthma, diabetes, heart problems or rare medical conditions
- Your relevant medical history – clinical procedures that you have had, why you need a particular medicine, the care you are currently receiving and clinical advice to support your future care
- Your personal preferences – you may have particular communication needs, or may have made legal decisions about your care that you would like to be known
- Immunisations – details of previous vaccinations such as tetanus and routine childhood jabs



## **GPs use your Summary Care Record to share medical information with other healthcare staff treating you**



**We need your permission to add more information to help support your care.**

**Ask reception for a consent form.**

Care professionals in Wiltshire use your Summary Care Record when they are treating you and this currently provides important information about the medicines you are taking, allergies you suffer from and any previous bad reactions to medicines you have experienced.

By consenting to have additional information included in your SCR, means more information will be available to health and care staff when they are treating you and can enhance the care your receive.

**Ask reception for a consent form next time you visit your GP surgery.**

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<b>Subject:</b>	<b>Online Safety- Free support from Bobby Van Trust</b>
<b>Contact Details:</b>	<a href="mailto:bv.onlinesafety@wiltshire.police.uk">bv.onlinesafety@wiltshire.police.uk</a> / 01380 861191

**The Wiltshire  
Bobby Van Trust**



The Wiltshire Bobby Van Trust has launched its Online Safety Initiative. This will be the first scheme of its kind in the country.

If you are over 60, or Over 18 and registered disabled, and have concerns over your online safety you will be able to apply for a visit from an Online Safety Advisor. The Advisors have been interviewed following Police procedures and will be supporting The Wiltshire Bobby Van Trust to rollout this important new initiative. All Advisors are volunteers and they aim to cover the whole of Wiltshire and Swindon.

Referrals can be made via self-referral either by email [bv.onlinesafety@wiltshire.police.uk](mailto:bv.onlinesafety@wiltshire.police.uk) or by calling 01380 861191. Alternatively via Wiltshire Police (101) and other supporting agencies.

The aim of the Online Safety Advisor will be to visit the client's home to offer a tailored service to:

- Improve digital/cyber security awareness and help the client to identify potential risks
- Offer cyber & scam prevention advice.
- Signpost to future advice & available resources.
- Provide support & reassurance.
- If an offence is identified reporting signpost the client to 101 for Police investigation
- Offer basic practical skills to ensure clients can check & understand privacy settings.
- Provide talks & presentations to community groups

Education is the key to its success.

Jennie Shaw Director of the WBVT, "Online crime is the fastest growing crime in our County and as always it the elderly and vulnerable that seem to be the most targeted."

"At the Bobby Van Trust we recognize the fear of crime and loneliness within our client base continues to increase, as life expectancy has risen and people increasingly live alone or far from their families. A recent study showed that a fifth of older Britain's felt lonely all the time. This isolation is having a serious effect on both mental and physical health. The computer is a tool to help prevent loneliness it enables people to keep in touch with family and friends or groups and interests".

As with our home security service we will work closely with Wiltshire Police to maintain an awareness of current threats and to ensure our advice is current with ever changing trends.

*The Wiltshire Bobby Van Trust is a scheme which has been operating in Swindon and Wiltshire for nearly 20 years it provides a free home security service for older, vulnerable and disabled people.*



Report to	Salisbury Area Board
Date of Meeting	06/07/2017
Title of Report	Community Youth Grants

## 1. Purpose of the report:

To ask Councillors to consider the following application seeking funding from the Salisbury Area Board.

Application	Grant Amount
<b>Applicant:</b> TNT Family Fitness <b>Project Title:</b> Family Fitness  <a href="#">View Full Application</a>	£1500.00

## 2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2017/18 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communications, Communities, Leisure and Libraries. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

## 3. The applications

<b>Applicant:</b> TNT Family Fitness <b>Project Title:</b> Family Fitness	Amount Requested from Area Board: £1500.00
This application meets the grant criteria  <b>Project Summary:</b> Exercise classes with families. Bonding children and adults under the banner of health and exercise.  There is a great need for exercise in this day and age with obesity rates climbing. Also family breakdown is so high. I have a young person as an intern helping me but I will also have young person as clients with their parents. I would hope 36 in total : 3	

people per day, 4 days over 3 weeks. I will open the project to anyone it will be free to them. I will have a BBQ at the end of the 3 weeks to mark the end of the activities, again aiming to bring together families in the community at a free local event. I will adapt each class to fit the clients. The activities are free to benefit those on low incomes, and the young people will attend with their parents. I am working with Radian Housing Association to facilitate this for the families living in the Bishopdown Farm / Riverdown Park area.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** Some of the young families on the Riverdown Park estate live on very low incomes, and need encouragement and assistance to join in positive activities that will benefit their health and their sense of support and attachment with their children. Learning to take physical activity as a family has many benefits that impact upon the health and wellbeing of all family members and can impact on the behaviour and educational attainment of the children and young people. Whilst the activities are open to all ages, only 1 12 year old is recorded as engaging in the easter 2017 holiday activities (the first time that TNT Family Fitness began work on this estate). The organisation will work to target the 11-19 year old age range for the summer holiday activities.

**Report Author:**

Karen Linaker, Salisbury Area Board  
01722 434697

WILTSHIRE COUNCIL  
SALISBURY AREA BOARD  
6<sup>th</sup> JULY 2017

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## **FIVE RIVERS HEALTH AND WELLBEING CENTRE – SHUTTLE BUS PILOT**

### **1. Purpose of the Report**

- 1.1. To update the area board on the outcome of the pilot project to run a shuttle bus service from the city centre to Five Rivers during 2016/17.
- 1.2. To ask the area board to confirm whether or not the shuttle service should continue.

### **2. Background**

- 2.1. Attached at appendix 1 is a report that went to the area board in March 2016, seeking funding for a community transport run shuttle bus service, to fulfil the planning condition attached to the permission to build the Five Rivers Health & Wellbeing Centre (HWC).

### **3. Update**

- 3.1 The shuttle bus service, and the 'free to hire' minibus service from the centre have each been operating since June 2016, and these arrangements have satisfied the planning condition.
- 3.2 Take up of the shuttle bus service has not been strong, with no more than 150 passenger journeys during the 12 month pilot, these most consistently being clients from The Meadows (Adult Day Opportunities Service for people with learning disabilities), and walking groups, choosing to use Five Rivers as a starting point for their weekly walks.
- 3.3 The area board is asked to decide if it would like to continue funding the shuttle service, or to cease this scheme.
- 3.4 Originally, the hope had been to negotiate a bus service from Salisbury Reds, but this did not prove economically viable for Reds, and would have incurred over £10k capital costs to the area board in junction and access improvements (the service explored was to divert an existing Reds bus through the back of Waitrose to connect with Ashley Rd.)
- 3.5 Having had to opt for a community transport operated shuttle, this left the area board in a difficult position to find sufficient revenue funds that could only run a service on one morning of the week – this has been a factor in hampering the generation of any real demand for the service.

#### **4. Financial Implications**

- 4.1 The area board would need to allocate up to £4,000 (max.) of revenue funds to continue the shuttle service, on the basis that this would be extended to stop at routes on Bemerton Heath, which it is felt would generate more of a demand for the service, in comparison to the current 2 stops (New Canal and Iceland on Castle Rd).
- 4.2 The revenue sources at the area board's disposal are designated either for positive activities for young people, or for projects to support the health and wellbeing of older people or vulnerable adults.
- 4.3 We have looked at options for linking the shuttle to activities in the centre, focusing on those that are available to over 50s on a Tuesday afternoon. This would therefore mean calling upon funds from the Health & Wellbeing budget (remaining funds for 2017/18 are £4,850).

#### **5. Recommendations**

5.1 Agree to fund a community transport operated shuttle bus (whether from its own funds, or by researching other funds) (approximate annual budget required would be £4,000); or

5.2 Agree not to fund the service, and to request for the planning condition to be removed, on the basis that:

- despite piloting a community bus service from the city centre to Five Rivers, demand for the service has been very low, with no more than 150 passenger journeys being recorded for the duration of the pilot.
- one of the main users of the bus have been clients from The Meadows, who have a number of their own mini-buses available that could arguably be used as an alternative
- there are a number of other ways in which users of Five Rivers are travelling sustainably (and facilitated to do so) to the centre: cycling/walking routes and links, a commercial bus service stopping on Castle Road, the free to hire minibus for groups, The Meadows minibuses, weekly school minibus services bringing pupils to swim

or

5.3 Delay further funding of the scheme for 12 months, pending the outcome of a review of commercially operated bus services in Salisbury (due August 2018), as part of which it could be requested (subject to the availability of central funding) that the new commercial bus service include within its routing a bus that serves Five Rivers, maybe even incorporating a stop within the grounds of the centre.

10 March 2016

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## COMMUNITY BUS SERVICE FOR FIVE RIVERS HEALTH & WELLBEING CENTRE

### Purpose of the report

1. To update the board on progress to put in place a scheme to facilitate a bus link for the community to access the new Five Rivers Health & Wellbeing Centre.

### Background

2. When the planning permission for the then Five Rivers Campus (now referred to as the Health & Wellbeing Centre) was agreed, the following condition was included:

Prior to the occupation of any of the new buildings, the subject of this application, details of the provision of the proposed community bus, its funding arrangements and its proposed route and timetabling shall be submitted to and approved in writing by the local planning authority. The Community bus shall be operated in accordance with the agreed routeing and timetabling, unless alternative arrangements are agreed by the local planning authority.

REASON; In the interests of encouraging use of sustainable transport modes to access the site.

### Proposal

3. To pilot a community bus scheme in partnership with the transport service run by Wessex Community Action, to initially run one day a week, on a Thursday, from the city centre to Five Rivers.
4. The estimated cost of providing this service is £2,500 (based on the operator costs of £60 a day, running the service for 38 weeks from May 2016 – May 2017).
5. The service would provide two return trips on the Thursday to coincide with classes at the HWC, giving users of the service a range of leisure options to choose from, in addition to swimming and the fitness suite.
6. Users of the service would be charged a fee of £2, which the operator would retain to cover any losses in the initial phases of the pilot

### Recommendation

7. To confirm support for the pilot and to allocate £2,500 to fund the scheme.

**Report Author:** Karen Linaker, Community Area Manager, 01722 434697

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WILTSHIRE COUNCIL  
SALISBURY AREA BOARD  
6<sup>th</sup> JULY 2017

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**Salisbury Area Board – Health & Wellbeing Group Update**

**1. Purpose of the Report**

- 1.1. To update the area board on the outcome of discussions at the last two Health and Wellbeing Group (HWG) meetings (see appendices 1 and 2).
- 1.2. To confirm support for the HWGs funding recommendations.

**2. Background**

- 2.1 Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2 Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3 Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

**3. Environmental & Community Implications**

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure

- 4.1. Salisbury Area Board was allocated £6700 at the beginning of 2017/18
- 4.2. The Salisbury Area Board Health and Wellbeing Funding balance for 2017/18 is £6,700
- 4.3. All decisions must fall within the Health and Wellbeing Funding allocated to Salisbury Area Board.
- 4.4 If funding is awarded in line with the Health and Wellbeing recommendations outlined in this report

## 5. Applications for consideration

5.1 Councillors considered the bids listed below at the 24<sup>th</sup> May meeting, and the outcome of the HWG discussions of these bids is now listed below:

Applicant	Amount requested	Recommendation
Avon & Wilts Mental Health Partnership Trust – football training for clients with first episode psychosis	£1785	HWG recommended that this should not receive HWG funds as it felt that such costs should be catered for by AWP
Salisbury Literacy Festival	£1000	Not to fund, as this event would not directly facilitate the HWG priorities
Salisbury Dementia Action Alliance – Launch Event	£350	£350 confirmed
Wiltshire Music Centre – Celebrating Age	£1500	£1500 confirmed

5.2 Councillors are also asked to consider the bids detailed below, which the HWG discussed on the 20<sup>th</sup> June:

Applicant	Project Proposal	Requested
Safer Salisbury Group	Men's Shed	£500
<p><b>Need being addressed</b>            Issues around the social isolation and mental health of many older men were identified in the local Joint Strategic Needs Assessment (JSNA) as one of the key priorities in Salisbury, Wiltshire and indeed nationally. Local experience of support groups, day time activities etc is that they tend to attract women disproportionately to men and are perhaps better designed to meet women's social and wellbeing needs.            . In other Community Areas in Wiltshire and elsewhere support for men's emotional and mental wellbeing has taken the form of a "Men's Shed", with a focus on practical activities, do it yourself etc. In Salisbury we have taken the view that rather than initiating action without consultation we will engage directly with older men in identifying ways that will support them. Older people will then be directly involved in the design of any subsequent proposals</p> <p><b>Project description</b>            The Health and Wellbeing Group of Salisbury Community Area Board plans to make available a limited number of sessional hours to contract with a self employed individual to work with local people to identify initiatives or projects that might support the emotional and mental health of older men in the community.</p>		



The Board is working in partnership with the Safer Salisbury Group which brings together a range of voluntary and statutory groups locally to engage in small pieces of action that will help to improve the wellbeing of local people, especially the most vulnerable.

We have initially identified the funding for some 50 hours of consultation.

The intention is to use the hours to meet with individuals identified by agencies such as Age UK, Mind and Alzheimers' Support, faith groups, tenants groups and others, exploring what would be a really good day for them. An important element of the brief will be to establish some connections with individuals who are isolated from other forms of support: there is particular concern to reach people who are vulnerable and isolated and not just those who are already in touch with services.

The overall purpose of this work is to establish one or more pieces of action that might be undertaken by the Salisbury Health and Wellbeing Group to improve the lives of older men in the community. Initial proposals will be brought back to a reference group of older people for assessment monitoring and evaluation

The person offering the service will be responsible to a senior member of staff with capacity in one of the partners.

The essential qualities required of the person contracting to undertake this work are:

- Knowledge and understanding of issues around mental health and wellbeing including the mental, physical and social effects of aging
- Ability to communicate with older people, to be enthusiastic and friendly
- Ability to communicate the findings of the consultation with older people
- Ability to liaise with agencies serving and/or supporting older people
- Understand and respect the requirements for confidentiality
- Ability to communicate electronically and to have access to IT equipment
- Able to use own initiative and to be a self starter
- Able to work alone whilst also taking advantage of the benefits of working alongside colleagues

Timescale of the work: To be carried out over a period of x months, reporting back to the Health and Wellbeing Group in x months on the findings from the consultation, before the findings and any projects/actions resulting from this are communicated/progressed further.

The HWG recommend that £500 be granted.

Applicant	Project Proposal	Requested
Older People's Champion with Fisherton House	Older People's Gynaecological Cancer Support Group	£250
<p><b>£250</b> for facilitators' travel and printing costs  Eve Appeal will provide facilitators' time  Fisherton House will provide venue, promotion and admin support  Salisbury Soroptimist Group will provide refreshments and volunteer support on the day</p> <p><b>Please give a paragraph (or 2) description as to what your project is for/what its aims and objectives are</b></p> <p>To kick start a support group for older women with gynaecological cancer- usually ovarian. A key objective being to raise awareness of this public health priority, and to encourage women to ask questions and better understand the issues before the cancer has progressed.</p> <p>This is in partnership with Salisbury Medical Practice, who will host the event and promote it via email to women of 55 and over throughout the 3 practices in Salisbury. It is planned to have a support group meeting initially on September 11<sup>th</sup>, consisting of 2 members of the "Eve Appeal" team linked to Barts Hospital CA work who will be on hand to provide information and facilitate small group discussion.</p> <p>This will be followed by subsequent meetings at 6 months intervals, or more frequently if there is the demand.</p> <p>This is hoped to become part of the medical centre's range of support groups. The Salisbury Soroptimist Group will support the event to provide refreshments for the day.</p> <p><b>How well does the project meet the priorities of the Joint Strategic Needs Assessment:</b></p> <p><b>Loneliness</b> <input type="checkbox"/>  <b>Social Isolation</b> <input type="checkbox"/>  <b>Dementia</b> <input type="checkbox"/>  <b>Carers</b> <input type="checkbox"/>  <b>Avoidable admissions to hospital</b> <input type="checkbox"/>  <b>Avoidable admissions to hospital due to falls</b> <input type="checkbox"/></p> <p>Ovarian cancer is a "silent cancer" in that it seldom manifests itself until established. Older women may be reticent to speak about personal sensitive issues until it is too late. Their reticence may lead to isolation and loneliness. By promoting a high profile event, hopefully women as yet unaware of symptoms will have greater knowledge so seek help at an earlier stage. It may be particularly relevant to carers who are often too busy to worry about their own health</p> <p><b>How well have older people and their carers been/will be involved in the project?</b>  Hopefully a group of older women will be identified on this day to take the project forward to form a regular group</p>		

**How accessible is the project for all? (Disabled access, low income, vulnerable, socially isolated etc)**

The venue is totally accessible. I will discuss with Soroptimists about providing support for carers at the event and with H&WBG to explore respite or other to enable carers and/or people with disabilities to attend. The event is free. I will particularly target older women with early stages of dementia and engage the support of Alzheimer's society, Alzheimer's Support and Swan Advocacy as well as AgeUK

**How will the you monitor and evaluate the project?**

On numbers, how people heard about the day, their motivation to attend and feedback

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Karen Linaker, Community Engagement Manager, 01722 434697

### **Key points from 31<sup>st</sup> May meeting**

Attendees; John Walsh, Jonathan Plows, Elizabeth Bartlett, Anicka Dyer, Graham Audin, John Page, Irene Kohler, Gloria Johnson, Andrew Day, Pippa Webster, Katy Gillingham, Anne Trevett, Karen Linaker, Laura Wells and Dot Kronda

1. Information received from the Active Plus CIC, on their work for older people, drawing on the resources and resilience of veterans.
2. Held first discussion with a representative from Carers Support about the partnership working and priorities of the Salisbury HWG. Heard about the services on offer and discussed the potential scope for the HWG to support this organisation and work better with it in the future
3. Agreed that we should ask for a representative of the Avon and Wiltshire Mental Health Partnership to attend HWG meetings, especially to engage in discussions on how to respond to the group's priority on helping with the mental health needs of unpaid carers
4. Carers Support expressed a need for help in strengthening and furthering the reach of its counselling service, bearing in mind the demand for this in Salisbury. Considered how, as partners we might be able to offer advice, maybe in terms of sourcing suitable funds
5. Discussed early plans for a Mental Health Awareness Raising event in Salisbury
6. Consideration of grants -
  - i. Felt unable to recommend funds for the Literary Festival because difficult to see that this would be able to target the vulnerable groups the HWG has agreed to prioritise
  - ii. Strong support for the Celebrating Age bid – recommended full grant of £1.5k

- iii. Felt unable to recommend funds for the AWP football group grant, as felt this should be sourced from AWP funds, rather than local government funds, and because it did not fit with the priorities of the HWG
  - iv. Confirmed support to grant £350 for the Dementia Action Alliance Launch event
  - v. Noted the drafting of other bids that would be further developed and brought back to the 20<sup>th</sup> June meeting (mens' shed, older people's housing options seminar, older women's gynae cancer support group)
  - vi. Noted the proposal to work on increasing the number of defibs in Salisbury, in the context of a wider education campaign re cardio vascular disease. Supported the idea that this piece of work be taken forward by the Salisbury Safer and Supportive Community Group, and that the group would also partner with the St John Ambulance organisation to assist with this work
7. Agreed to next meet on the 20<sup>th</sup> June to consider bids and to talk about the 'access to information' challenges that the city faces in terms of community events that promote health and wellbeing, and the availability/visibility of information from health and care organisations

## **Key points from 20<sup>th</sup> June HWG meeting**

Attendees; John Walsh, Jonathan Plows, Susan Gooding, John Page, Irene Kohler, Gloria Johnson, Andrew Day, Pippa Webster, Anne Trevett, Karen Linaker, Chris Cochrane

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### **1. Points made during a discussion about how to improve the way in which services, agencies and organisations supporting people's health and wellbeing needs are able to distribute information about themselves and their activities in Salisbury / and how the public access that information and are better supported to negotiate what is available to them and from whom, included:**

- (a) despite the hard work of dementia service providers, many, including carers, are still unsure as to what is available and how to access it
- (b) whilst agencies, or doctors or whoever is the point of contact, may have the full information with them about what a person may need, they do not always have the time or capacity to immediately provide that information, which can leave people feeling uncertain about how to proceed
- (c) Citizens Advice Wiltshire (CAW) have made a clear policy in their most recent business plan to use the Your Care, Your Support website as the main way in which to promote information about CAWs services, as leaflets tend to be very limited in the information they actually provide and quickly become out of date, and are costly to keep reproducing
- (d) A key way in which information about services and how people access this can be achieved is by stronger collaboration and info sharing amongst agencies and organisations
- (e) Another way is that all, including the person needing the information, or their immediate family, carer, or neighbour accepts that they too have a responsibility to research what they require for their health and wellbeing needs
- (f) It also needs to be recognised that any medical condition or illness can take many different forms, and so the number of leaflets and scale of printed material, could be vast and potentially unmanageable, and perhaps even more bewildering than online resources
- (g) GPs, their reception staff and support groups have a key role in the 1 to 1 conversations they can have with patients to pin point the specific issue and need that requires a specific response and piece of information

- (h) Could GP systems be redesigned to ensure that whenever any person leaving the surgery after having a diagnosis confirmed, takes with them a comprehensive info sheet listing all the sources of information, support and help s/he needs?
- (i) Support organisations, i.e. the church are getting better at knowing how to link individuals to organisations for help, but at times, the responsiveness of organisations can be poor
- (j) More needs to be done to promote and make easy to use the resources that already exist, in particular the online resources
- (k) The library has a role to play, both in terms of improved availability of printed information, and in support and offer of online help and resources, and this support could be replicated by community groups, schools, supermarkets, Five Rivers and other such places
- (l) More could be done to utilise roles such as digital champions and other volunteers to support older and vulnerable people in the use of computers to access online information
- (m) There is an additional challenge to bear in mind for those older people and vulnerable adults who are unable to speak and understand English well – some of the hard to reach groups that the HWG has within its remit and priorities to help
- (n) Another concern is related to the vast array of information on offer that can bewilder, confuse and further worry people. Suzanne offered to provide info on the 4 or 5 trusted sources CAW makes a policy of recommending to its clients
- (o) Research could be done to identify where a local authority, or partnership group has managed to develop a system that is recognised as good practice in making information better accessible and more helpful to those that need it
- (p) The group would like to invite Clare Cooper back from Health Watch Wiltshire to provide an update on the development of the Your Care, Your Support website
- (q) Wiltshire Council's website was not easy to negotiate either in regard to help and support for older people/vulnerable adults health and wellbeing. More needs to be done to make these improvements, and to utilise the digital screens already positioned in the city at Five Rivers, GPs and

elsewhere, to disseminate the information from Wiltshire Council, its partners and from the Your Care Your Support site

**AGREED: to set up a small group to look at what improvements can be made, including:**

- **Better promotion and use of Your Care Your Support**
- **A list of suggestions for Wiltshire Council on what changes need to be made to its website**
- **the potential new role of ‘information champions’**
- **drawing on the rationale of CAWs ‘trusted sources’ of information**

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**2. The group considered and made recommendations for funding on the following grant applications**

- vii. Men’s Shed preliminary feasibility work - £500 agreed
  - viii. Art Therapy sessions at the library – asked to return to a future meeting of the group with more robust funding proposals, a name of the activity that is more likely to entice the desired users, clarity over the sense of therapy being offered in the sessions and how this will be evaluated, confirmation as to the evidence of need and how people will be recruited to the group, greater certainty that the library is the most appropriate venue for this new group
  - ix. Domestic Abuse networking event – the group felt that more work was needed to make this a meaningful event that would impact upon the needs of those it was seeking to benefit. Decision to support the request was deferred for the bid to be further developed
  - x. Old Person’s Housing Options event – the group also felt that more was needed to make this event work well, and the decision to support the request was deferred for the bid to be further developed
  - xi. New support group for older women with concerns about and diagnosis of gynaecological cancer - £300 recommended
- 3. The group discussed the need to be more proactive in marking the various awareness raising days / weeks through the year.** In particular it was noted that we had just missed Volunteers Week and Carers Week.
- 4. The group was asked to make time at a subsequent meeting to talk about benchmarking standards for volunteering programmes in the city, i.e. expenses, safeguarding, etc.**



5. The CEM took note of the group's request to re-emphasise to Re Think the need for them to attend HWG meetings
6. Next meeting: 4<sup>th</sup> September, 6pm – 8pm

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## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	<b>Date of Meeting</b>	<b>20<sup>th</sup> June 2017</b>		
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Councillor Sven Hocking (SH) – Wiltshire Council – Chair Councillor John Walsh (JW) – Wiltshire Council – Chair Councillor Jeremy Nettle (JN) – Salisbury City Council Patricia Podger (PP) – Elizabeth House Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Pam Rouquette (PR) – Salisbury Walking Forum Graham Axtell (GX) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Peter Durnan (PD) – Cycle Opportunities Group Salisbury		
<b>2.</b>	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held were agreed at the Salisbury Area Board meeting on the 9 <sup>th</sup> March 2017.  The Salisbury Area Board minutes can be found at:  <a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=10153&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=10153&amp;Ver=4</a>		
<b>3.</b>	<b>Financial Position</b>			
		Current financial position - £15,996 still unallocated.		

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

4.	<b>Top 5 Priority Schemes</b>			
a)	<p>Issue No: <a href="#">3222</a></p> <p>Request for improved pedestrian facilities on Old Blandford Road between Lywood Close (recent development) and where the existing footway begins at the northern junction of Old Blandford Road and Harnwood Road</p>	<p>Design work for the provision of advisory footpath between Lywood Close and the northern junction of Old Blandford Road and Harnwood Road commenced. Design work to be completed and works order issued.</p>	<p>That the Area Board notes the update.</p>	PS
b)	<p>Issue No: <a href="#">4000</a></p> <p>Request for improved cycle route signage on Avon Valley Shared Use Path</p>	<p>Design work for the provision of improved signage along the Avon Valley Shared Use Path commenced. Design work to be completed and works order issued.</p>	<p>That the Area Board notes the update.</p>	PS
c)	<p>Issue No: <a href="#">4710</a></p> <p>Request for improved signage to Nos. 22-26 Jewell Close</p>	<p>Design work for the provision of a street nameplate directing people to Nos. 22-26 Jewell Close commenced. Design work to be completed and works order issued.</p>	<p>That the Area Board notes the update.</p>	PS
d)	<p>Issue No: <a href="#">5253</a></p> <p>Request for street nameplate for Syringa Court incorporating a 'No Through Road' sign. This street nameplate would replace one that is currently missing from the road.</p>	<p>Salisbury City Council considered this matter at their Planning &amp; Transport Committee Meeting on the 24/04/17 but did not support this request. However, there is an obligation on Wiltshire Council to provide street nameplates and the incorporation of a 'No Through Road' sign in a street nameplate for Syringa Court would be considered to be an improvement to the sign previously in place. Therefore the provision of such a sign could be considered by the group. The estimated cost of providing this sign would be £100.</p>	<p>That the Area Board approves the allocation of £100 to allow this work to be undertaken.</p>	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

e)	Waiting Restriction Requests	<p>Design work and consultation with local members is ongoing in respect of the waiting restrictions that the CATG agreed should be funded at its February 2017 meeting (as ratified by the Salisbury Area Board at its meeting in March 2017).</p> <p>Members of the group were asked by SH to consider funding the requests for waiting restrictions which had not previously been being allocated funding by the CATG. A summary of those requests is attached as Appendix 1.</p>	<p>The group discussed the requests listed in Appendix 1 and decided to support the allocation of funding towards the introduction of all requests highlighted yellow in the attached appendix.</p> <p>That the Area Board approves the allocation of £7,000 to allow this work to be undertaken.</p>	PS	
Page 53	<b>Other Priority schemes</b>				
	a)	<p>Issue No: <a href="#">4246</a></p> <p>Request for additional sign to inform cyclists that they can travel along South Street against the 'One Way' TRO</p>	Design work completed and works order issued in June 2016.	That the Area Board notes the update.	PS
	b)	<p>Issue No: <a href="#">4647</a></p> <p>Request for improved cycle facilities on Devizes Road</p>	Work not yet started. Proposed scheme to be added into 'Top 5 Priorities' to enable scheme to be progressed.	JW and SH expressed concerns that even if a parking survey was undertaken and it revealed that parking could be removed or relocated to enable the provision of an improved cycle route along Devizes Road there would be insufficient funding available to deliver this project. It was therefore felt that the previously allocated funding could be better spent on other schemes.	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

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			<p>The group felt that as work had not yet commenced on this project the previous funding allocation of £1,500 should be withdrawn and returned to the overall CATG budget for reallocation.</p> <p>It is recommend that the Area Board approves the cancellation of this project and that the previously allocated funding is returned to the overall CATG budget for reallocation to other schemes.</p>	
c)	<p>Issue No: <a href="#">4869</a></p> <p>Request for improved signage to stop HGVs travelling along Albany Road and Wyndham Road</p>	Design work completed and works order issued in June 2016.	That the Area Board notes the update.	PS
d)	<p>Issue No: <a href="#">4695</a></p> <p>Request for improved dropped kerbs in front of PamPurredPets and Pembroke House, Fisherton Street</p>	Draft TRO restriction plan prepared. Changes to be included as part of the TRO being prepared for Item 4E above.	That the Area Board notes the update.	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

e)	<p>Issue No: <a href="#">4759</a></p> <p>Request for a footway to be constructed on Downton Road between the bus shelter opposite the BP filling station and Harnham Gyratory</p>	<p>The originator of the group has taken this matter before the Harnham Neighbourhood Association who have supported their request to see action undertaken at the location in question.</p> <p>As previously advised the provision of a footpath at this location appears possible but technically difficult to achieve. The first piece of work required would be to undertake a topographical survey of the area. This would cost approximately £1,500.</p> <p>The originator of the issue has also raised the possibility of installing barriers or bollards at this location to prevent people from using the grass verge.</p>	<p>SH advised that he was to arrange a site meeting with the originator of this issue to discuss possible options in respect of delivering improvements at this location. This matter will then be considered again by the CATG.</p>	SH
f)	<p>Issue No: <a href="#">4935</a></p> <p>Request for improved street lighting along the footway running from Middleton Road to the Waitrose Underpass</p>	<p>Waitrose have been contacted to see if they would fund the provision of a street light in the vicinity of the steps at the top of St. Paul's Underpass. They have said funding for such things would only be available through its Community Matters scheme (instore token voting scheme) but the provision of a street light was unlikely to be the sort of scheme that they would put forward.</p> <p>As previously advised a street lighting assessment could be arranged through the council's consultants to determine what improvements are necessary to bring the street lighting up to required standards. The cost of undertaking an assessment would be approximately £1,250. The recommendations of the assessment would then need to be brought back to the group for the consideration of funding.</p>	<p>The group considered this matter but declined to fund a street lighting assessment as they felt the matter is one that should be addressed by Highways England. This was on the basis that the request was to illuminate the steps to/from the St. Paul's Underpass and that the steps formed part of the underpass structure which is Highways England's responsibility to manage and maintain.</p> <p>The group asked that the originator of the issue be put in contact with the A36 Route Manager to discuss this matter.</p> <p>The group asked that this item not be brought before it again.</p>	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

Page 56	g)	Issue No: <a href="#">5068</a>  Request for a directional sign on Devizes Road in advance of the Highbury Avenue mini roundabout to address confusion as to the alignment of the route of the A360.	Design work complete. Works order to be prepared and issued.	That the Area Board notes the update.	PS
	h)	Area Board Grant Application No: 2037	Nick Cowen is to meet with the contractor to finalise the works required to the Bishops Walk Footpath. It anticipated that the improvements at this location will being by the end of June 2017.	That the Area Board notes the update.	PS
	i)	Stratford Road Crossing Point	Works order to amend the waiting restrictions on the ground in Stratford Road issued in June 2016.	That the Area Board notes the update.	PS
<b>6.</b>	<b>New Requests / Issues</b>				
a)	Issue No: <a href="#">5136</a>  Request for improved signage to inform motorists that they cannot turn left from Rampart Road onto the A36 Churchill Way (at the bottom of Kelsey Road).	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 24/04/17 but did not support this request. This issue will be closed and no further action undertaken.	That the originator of the issue be informed accordingly and that the Area Board notes the update.	PS	
b)	Issue No: <a href="#">5140</a>  Request for barriers to be installed on the footway running between Pinewood Close and Westwood Road to prevent its use by motorcyclists.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 24/04/17 but did not support this request. This issue will be closed and no further action undertaken.	That the originator of the issue be informed accordingly and that the Area Board notes the update.	PS	



## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

c)	<p>Issue No: <a href="#">5152</a></p> <p>Request for improved height warnings signs on Glastonbury House and Romsey House, Friary Lane.</p>	<p>Salisbury City Council considered this matter at their Planning &amp; Transport Committee Meeting on the 24/04/17 but did not support this request. This issue will be closed and no further action undertaken.</p>	<p>That the originator of the issue be informed accordingly and that the Area Board notes the update.</p>	PS
d)	<p>Issue No: <a href="#">5254</a></p> <p>Request for a "Private Road Residents Parking Only" sign to be erected in Syringa Court at the point where the road stops being public highway and becomes a private road.</p>	<p>Salisbury City Council considered this matter at their Planning &amp; Transport Committee Meeting on the 24/04/17 but did not support this request.</p> <p>As the land where residents of Syringa Court wish to install a sign is in private ownership they can, with the landowners permission, fund the installation of a 'Private Road' sign themselves. Officers can provide advice to residents of Syringa Court on how they can progress with this matter if they wish.</p> <p>This issue will be closed and no further action undertaken.</p>	<p>That the originator of the issue be informed accordingly and that the Area Board notes the update.</p>	PS
e)	<p>Issue No: <a href="#">5265</a></p> <p>Request to improve visibility of vehicles approaching from the right for motorists existing India Avenue onto Devizes Road.</p>	<p>There is some existing foliage at the junction of India Avenue and Devizes Road which could be removed to improve visibility. Following the asset transfer some of the foliage to be removed is the responsibility of Salisbury City Council and some is associated with properties owned by Wiltshire Council and remains their responsibility to remove.</p> <p>As the removal of the foliage in question is technically a maintenance issue then the work should be undertaken at no cost to the group.</p>	<p>Relevant officers at Wiltshire Council and Salisbury City Council are asked to arrange for the removal of foliage at the junction of India Avenue and Devizes Road to improve visibility of vehicles approaching from the right for motorists existing India Avenue onto Devizes Road.</p>	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

f)	Bus Shelters in Salisbury	<p>There has been a longstanding project with the CATG to replace a number of shelters in Salisbury that have come to the end of their service life. In total there were nine shelters that needed to be replaced, of which four have. Cllr Mary Douglas has asked that the CATG again consider funding the replacement of some of the remaining five shelters. The shelters and approximate costs of replacing them are:</p> <ul style="list-style-type: none"> <li>• Balmoral Road           £12,078.62</li> <li>• Devizes Road           £ 9,298.62</li> <li>• Bishopdown Road   £10,748.62</li> <li>• Coronation Road     £11,388.60</li> <li>• Herbert Road           £11,038.62</li> </ul>	<p>SH informed the group that he was talking to other elected members and officers at Salisbury City Council to see if S106 Developer Contribution funding they held could be used to replace the shelters.</p> <p>SH also suggested that he felt that it would be worth finding out if the shelters could be refurbished instead of being replaced and what the cost of refurbishing the shelters would be.</p> <p>Costs of refurbishing the shelters to be determined and reported back to a future CATG for consideration.</p>	PS
<b>7.</b>	<b>Closed Items</b>			
a)	<p>Issue No: <a href="#">2114</a></p> <p>Request for a 20mph Speed Limit on Lower Road</p>	<p>All sign erecting and carriageway marking works are complete. 20mph speed limit in the Lower Road area became active on the 3<sup>rd</sup> April 2017. This issue has been closed.</p>	<p>That the Area Board notes the update.</p>	PS
b)	<p>Issue No: <a href="#">3347</a></p> <p>Request for a 20mph Speed Limit on Shady Bower / Manor Farm Road.</p>	<p>All sign erecting and carriageway marking works are complete. 20mph speed limit in the Shady Bower area became active on the 7<sup>th</sup> November 2016. This issue has been closed.</p>	<p>That the Area Board notes the update.</p>	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

c)	Issue No: <a href="#">4503</a> Issue with Gradidge Lane Prohibition of Motor Vehicles TRO	All works to remove the existing Prohibition of Motor Vehicle signage in Gradidge Lane are complete and the issue has been closed.	That the Area Board notes the update.	PS
d)	Issue No: <a href="#">4514</a> Request for a bus stop clearway to be marked in the bus stop layby on London Road	All works to provide the bus stop clearway on London Road are complete and the issue has been closed.	That the Area Board notes the update.	PS
e)	Issue No: <a href="#">4544</a> Request for 'No Through Road' Sign in Myrrfield Road	All works to replace the existing Myrrfield Road street nameplates with street nameplates including 'No Through Road' symbols are complete and the issue has been closed.	That the Area Board notes the update.	PS
f)	Issue No: <a href="#">5036</a> Request for a driveway protection (white bar) marking to be installed outside No. 11 Roman Road.	As the group declined to fund the laying of a driveway protection (white bar) marking outside No. 11 Roman Road this issue has been closed.	That the Area Board notes the update.	PS
g)	Issue No: <a href="#">5071</a> Request for a mirror to be erected opposite No. 5 Tollgate Road to improve visibility for motorists egressing the driveway of the aforementioned property.	Works to cut back the shrubs on the bend where Rampart Road transitions into Tollgate Road to improve visibility for motorists egressing the driveway of No. 5 Tollgate Road had been undertaken and this issue has been closed.	That the Area Board notes the update.	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

h)	Issue No: <a href="#">5072</a>  Request for improved street lighting in the vicinity of Prebendal House, Stratford Road.	As the group felt that existing lighting levels in the vicinity of Prebendal House were sufficient and declined to fund the provision of additional street lights this issue has been closed.	That the Area Board notes the update.	PS
<b>8.</b>	<b>Other Items</b>			
a)	Highway Maintenance Update	<p>GX from the Area Highways Office to provide a verbal update on proposed highway maintenance schemes in the Salisbury Community Area for the 2017/2018 financial year. GX informed the group that:</p> <ul style="list-style-type: none"> <li>• Footway reconstruction works had commenced in Bower Gardens and would be on going until 30/06/17</li> <li>• Footway reconstruction works would be taking place in part of Westbourne Close between would be taking place between 03/07/17 and 14/07/17</li> <li>• Carriageway patching works were due to take place in St. Paul's Road (between the mini roundabout and its junction with Fisherton Street) and Ashfield Road. The dates of the works was still to be confirmed but he was expecting it them to be undertaken in July / August.</li> </ul>	That the Area Board notes the update.	PS
<b>9.</b>	<b>Date of Next Meeting:</b>	10 <sup>th</sup> October 2017		

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

### Salisbury Community Area Transport Group

Highways Officer – Paul Shaddock

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £10,396 in the CATG allocation available for the 2017/2018 financial year.

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.

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**Requests Received Via General Waiting Restriction Request Process**

Year Received	Location	Request	Supported by SCC	TRO Zone To Be Amended	Comments
2012	Ventry Close	Introduction of No Waiting At Any Time restrictions	Yes	H	This request was not supported by the group. It was considered that the problems of obstruction reported could be addressed using their powers for dealing with obstructions of the public highways.
	Netherhampton Road	Introduction of No Waiting At Any Time restrictions in the vicinity of No. 114 Netherhampton Road to improve visibility for residents egressing driveway	Yes	Outer Zone	The introduction of No Waiting At Any Time restrictions at this location could be taken forward however it may displace parking problems along the road. The recent removal of the Pelican crossing from Netherhampton Road may help address the problem. The effect of removing the Pelican crossing should be monitored before the introduction of waiting restrictions is considered further.
2013	N/A	N/A	N/A	N/A	N/A
2014	Lime Kiln Way	Introduction of No Waiting At Any Time restrictions to remove commuter and shopper parking.	Yes	Outer Zone	The introduction of No Waiting At Any Time restrictions at this location could be taken forward however it may displace parking problems further into the Lime Kiln Way estate.
2015	N/A	N/A	N/A	N/A	N/A
2016	Brewery Lane	Introduction of No Waiting At Any Time restrictions in Brewery Lane	Yes	E	Would require the introduction of a restricted parking zone.
	Manor Farm Road	Introduction of No Waiting At Any Time restrictions in Manor Farm Road in the vicinity of the properties known as Meadow View and Rosemead	Yes	Outer Zone	The parking taking place at this location appears to be being undertaken by commuters and it is likely that a resident's parking scheme is required. This could be added into the residents parking work programme. (The residents parking work programme sits outside of the CATG's remit)  The introduction of No Waiting At Any Time restrictions at this location could be processed on a standalone basis
	Manor Farm Road	Introduction of No Waiting At Any Time restrictions in Manor Farm	Yes	Outer Zone	The parking taking place at this location appears to be being undertaken by commuters and it is likely that a

	Road in the vicinity of the properties known as Meadow View and Rosemead			resident's parking scheme is required. This could be added into the residents parking work programme. (The residents parking work programme sits outside of the CATG's remit)  The introduction of No Waiting At Any Time restrictions at this location could processed on a standalone basis
Outside Prebendal House, Stratford Road	Introduction of No Waiting At Any Time restrictions to aid visibility of pedestrians walking in the road because of a lack of a footway.	Yes	Outer Zone	The requested use of No Waiting At Any Time restrictions is inappropriate as there are no particular parking problems observed at the location in question. The CATG could consider the introduction of a virtual footway.
Douglas Haig Road	Removal of residents parking bay from in front a recently installed driveway access.	Yes	H	
Tollgate Road	Introduction of additional residents parking bay in the vicinity of Nos. 30-38 Tollgate Road	Yes	C	
Tollgate Road	Conversion of No Waiting restriction in front of Nos. 4-10 Tollgate Road to No Waiting At Any Time restrictions to stop a vehicle parking on the footway in front of the aforementioned properties overnight	Yes	C	Whilst it would be possible to convert the No Waiting restrictions as requested this may just displace the problem to the other side of Tollgate Road. Consideration will need to be given to converting the No Waiting restriction on the opposite side of the road to No Waiting At Any Time restrictions as well.



<b>Report to</b>	Salisbury Area Board
<b>Date of Meeting</b>	06/07/2017
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Harnham Memorial Hall <b>Project Title:</b> Loop Induction System  <a href="#">View full application</a>	£2000.00
<b>Applicant:</b> Exeter House School <b>Project Title:</b> Post 16 Centre - Accessibility Hygiene Area Request  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Salisbury Literary Festival <b>Project Title:</b> Salisbury Literary Festival  <a href="#">View full application</a>	£1000.00

## 1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the grants criteria.

## 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

## 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Financial provision had been made to cover this expenditure. The area board's community area grant budget is made up of capital funds, which at the start of

2017/18 was £64,881. £7,700 of this was allocated at the 24 May meeting, leaving an available balance of £57,181.

### 5. Legal Implications

There are no specific legal implications related to this report.

### 6. Human Resources Implications

There are no specific human resources implications related to this report.

### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">2447</a>	Harnham Memorial Hall	Loop Induction System	£2000.00
<p><b>Project Description:</b> Loop induction system for the hard of hearing in order that people with hearing aids will be able to hear lecture speakers better.</p> <p><b>Input from Community Engagement Manager:</b> This is a request for capital funding, with the full works costing £4237 – less than 50% is being requested of the area board. The Harnham Memorial Hall Committee last received funding from the area board in June 2014 - £879 to help with window replacement works.</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">2444</a>	Exeter House School	Post 16 Centre - Accessibility Hygiene Area Request	£5000.00
<p><b>Project Description:</b> Exeter House Special School has acquired the former John Ivie Centre in Friary Lane Salisbury. It is the schools intention to relocate their Post 16 provision there in September 2017. In order to make the building fit for purpose we applied to the DFE for a capital grant of 500K. This was refused. We are now in the process of using 45K of our revenue funding to try to make the building appropriate for our</p>			

pupils needs. To this end the fire alarm needs to be upgraded access ramps need to be installed in two areas and an accessible loo and hygiene area needs to be created. This will make this space an inclusive area for all our Post 16 Students. The aim of the Post 16 Centre is to inspire confidence and independence in all our students. It is an aim to become more part of the community. We hope to teach vocational studies and set up a community caf so that the students can prepare food for the general public. We are also interested in creating cross-generational links with the Alms House community in that area and providing a useful building that can be used after school hours for the local community. We are also hoping to develop our relationship with Mencap and hope that it can become a facility that young adults with their parents/carers can use to socialise and meet together. This would also be a useful location to establish a youth club type environment were children with special needs could meet and socialise with their mainstream counterparts.

**Input from Community Engagement Manager:**

This is a funding request to help with the capital costs of the first element of a substantial capital refurbishment project intended to provide community benefit around the needs and objective of inclusivity in regard to post 16 SEN pupils in Salisbury. The last time this school received funding from the area board was in May 2015, in the form of a youth grant to facilitate a new Duke of Edinburgh scheme for 14+yrs.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2443</a>	Salisbury Literary Festival	Salisbury Literary Festival	£1000.00

**Project Description:**

Salisbury Literary Festival 27 to 29 October 2017 is a celebration of our city’s rich literary talent and heritage. The festival builds on the success of the Salisbury Writing Circle, a group of more than 150 local people who are interested in writing. Featuring writers, speakers and creative writing instructors the festival will support and showcase local writing talent, promote a love of reading and writing across the community, celebrate Salisbury’s literary heritage and encourage visitors to the city. Interactive events such as a short story competition will be widely accessible to people of all ages, levels of mobility and those who are socially isolated.

**Input from Community Engagement Manager:**

This is a new festival for Salisbury, and has the backing of many individuals and organisations in the city. Councillors are asked to consider this application for capital funding, to assist with the costs of building a new website and purchasing new banners. Although the area board’s Health & Wellbeing Group were not inclined to support a revenue grant for this festival, on the basis that it did not meet with their current priorities, councillors are asked to consider afresh this request for capital funding.

**Proposal**

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

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